**Sociology Graduate Student Year-End Evaluation**

**INSTRUCTIONS: The graduate student and primary faculty mentor collaborate to complete this form. Once the Graduate Assistant receives the completed form, both parties will receive a copy of it.**

**PART 1**: To be completed by the graduate student prior to meeting with primary mentor to discuss it.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ UCR SID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Faculty Mentor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Specialization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secondary Specialization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you are not sure yet of your specializations, please indicate the likely choices. Otherwise, put “don’t know.”

**What program phase are you in?**

 1 (pro paper)\_\_\_\_\_ 2 (exams) \_\_\_\_\_ 3 (prospectus/dissertation)\_\_\_\_\_

**Actual or intended date (**quarter/year**) by which you will complete this phase’s requirements:** \_\_\_\_\_\_\_\_\_\_\_

**Please list all units/courses, including 290-299, for which you registered this academic year, including those in which you are currently enrolled.**

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| **Quarter** | **Course # and title** | **Grade received** |
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**Please list the research presentations you’ve made this academic year:**

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| **Title of presentation** | **Venue** | **Date** |
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**Please list the research manuscripts you submitted for publication this academic year:**

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| --- | --- | --- | --- |
| **Authors** | **Title** | **Journal/Book Name** | **Status** (in revision,under review, accepted, published) |
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**Please list grants or fellowships ($ for future work) for which you have applied this academic year:**

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| **Project title** | **Funding Source** | **$ Amount** | **Status**(funded, under review, not funded) | **Dates of funding** |
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**Please list honors or awards\* received this academic year:**

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| **Award Name** | **Award Source** |
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 **\***An award is recognition for completed work and may or may not involve a monetary prize. It is not a grant for future work.

**Please list the academic goals you aim to meet by the end of the next academic year. Include goals for coursework, program milestones (e.g., second-year pro paper, written qualifying examinations, dissertation defense, etc.), conference presentations, grant applications, award applications, publishing, and other professional development. Include a target date for realization of each goal.**

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| **Goal** | **Completion month/year** |
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**Please describe any specific challenges you have faced that the faculty should consider when evaluating your progress.** Note: All faculty review this document. If you experienced a challenge that you are not comfortable disclosing to all faculty, please discuss it with your faculty mentor or the Graduate Advisor BEFORE submitting this form.

**Student signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date:**\_\_\_\_\_\_\_\_\_\_\_\_

**PART 2:** To be completed by the primary faculty mentor after meeting with the graduate student to discuss the contents of Part 1. The mentor completes, signs, and turns in the form (both parts 1 and 2 combined into a single document) to the Graduate Assistant by **5pm on the last day of classes**.

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| **Overall Performance** | *Please evaluate the student in each of the following areas:* |
|  | ***Acquired*** | ***Being Developed*** | ***Needs Improvement*** | ***Not Applicable*** | ***Not Yet Able to Assess*** |
| Background knowledge of the field | [ ]  |[ ] [ ] [ ] [ ]
| Ability to critically assess the literature |[ ] [ ] [ ] [ ] [ ]
| Ability to independently broaden the relevant knowledge base |[ ] [ ] [ ] [ ] [ ]
| Continuing acquisition of theory and skills |[ ] [ ] [ ] [ ] [ ]
| Ability to develop a research plan | [ ]  |[ ] [ ] [ ] [ ]
| Ability to carry out the research plan | [ ]  |[ ] [ ] [ ] [ ]
| Skill in analysis/interpretation of data | [ ]  |[ ] [ ] [ ] [ ]
| Skill in applying appropriate research method | [ ]  |[ ] [ ] [ ] [ ]
| Ability to develop an argument in sustained passages of writing | [ ]  |[ ] [ ] [ ] [ ]
| Ability to prepare and give a conference presentation | [ ]  |[ ] [ ] [ ] [ ]
| Understanding the peer review process | [ ]  |[ ] [ ] [ ] [ ]
| Ability to develop & write grant proposals | [ ]  |[ ] [ ] [ ] [ ]
| Understanding of career options and ability to develop a career plan | [ ]  |[ ] [ ] [ ] [ ]
|  | ***Satisfactory*** | ***Being Developed*** | ***Needs Improvement*** | ***Not Applicable*** | ***Not Yet Able to Assess*** |
| Quality of writing | [ ]  |[ ] [ ] [ ] [ ]
| Quality of oral presentations | [ ]  |[ ] [ ] [ ] [ ]
| Making adequate research progress | [ ]  |[ ] [ ] [ ] [ ]

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| **Comments** | *Please complete each section with detailed information and comments:* |
| Are there any concerns about the pro paper/prospectus/dissertation? | Click here to enter text. |
| Are there any concerns about the student’s performance? | Click here to enter text. |
| Have any concerns and recommendations from the previous year’s evaluation been addressed? | Click here to enter text. |
| Specific recommendations for the next academic year | Click here to enter text. |

**Mentor signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_